# **--Technical Steering Committee / Work Group Co-Chairs--**

# **-- Monthly Coordination Meeting --**

# **Agenda**

October 27, 2021 11:30 am – 1:00 pm PT, 12:30 – 2:00 pm MT

**Microsoft Teams meeting**[Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWVmODNiODgtYzZmZi00ZDFmLWFmMDgtMWRkMWEwMDdmMTlj%40thread.v2/0?context=%7b%22Tid%22%3a%2288193d2b-cf2f-4570-a996-c9c2c176cfb1%22%2c%22Oid%22%3a%220d1aec3f-1a36-4f19-b377-b71870c7ce71%22%7d) **Or call in (audio only)**+1 323-676-6261, 674096614#  
Phone Conference ID: 674 096 614#

Call materials available on [TSC webpage](http://www.wrapair2.org/TSC.aspx) and [WRAP calendar](http://www.wrapair2.org/calendar/viewitem.jsp?&cal_item_id=39209)

* **Welcome, Roll Call, Agenda Review, Previous Meeting Notes (10 minutes) – Julie**
  + Roll Call & Agenda Review
  + Notes for this call – Gordon Pierce, Colorado DPHE
  + Review and approve [notes from September 29 meeting](http://www.wrapair2.org/pdf/21.09.29%20TSC-WG_CoChairs_CallNotes.docx)
* **Work Group Status Reports (45 minutes) – Darla** 
  + WG Co-Chairs – FSWG, OGWG, RTOWG, TDWG, RHPWG, & WESTAR/WRAP
    - [Progress Update](http://www.wrapair2.org/pdf/Sept2021update_FutureWRAPProjects_byWorkGroup_Board-approved%20on%20Dec2_2020v2.docx) (Board Approved Work Topics)
  + Workplan Scope draft review Oct. 27 – [OGWG](http://www.wrapair2.org/pdf/draft%20of%20OGWG%20workplan%20scope%20Oct26_2021.docx), RTOWG
  + WG Preparation for December 9 WRAP Board/TSC Meeting (Darla)
    - Workplan Scope Nov. 23 TSC approval
    - Membership Lists update, TSC approval of new members, & posting
    - Nov. 23 WG Updates (accomplishments past 9 months & plan next 4 months)
* **TSC Administrative and Informational Items (40 minutes)**
  + Status Update Board Approval of Final updates to 2 organization documents – Julie
    - ([TSC Description](http://www.wrapair2.org/calendar/attachments/37563/39211/FINAL%20DRAFT%20UPDATES%20to%20TSC%20Description%202017%20Update%202018-2019%20Workplan._17Sept2021%20clean.docx)) ([WRAP Org Structure](http://www.wrapair2.org/calendar/attachments/37564/39211/FINAL%20DRAFT%20UPDATES%20to%20WRAP%20Organizational%20Structure._17Sept2021%20clean.docx))
    - Updated list of all WRAP organizational documents, the status of the updates, and the links to the original versions see 2021 Review Summary Oct. 13th version
  + Meetings and Conferences
    - IMPROVE Steering Committee, November 9-10, 2021, Virtual, agenda out for review
    - WESTAR/WRAP Fall Business Meeting, Dec. 7-9, 2021, Santa Fe, NM (WRAP Board/TSC meeting of morning of Dec. 9th [draft agenda](http://www.wrapair2.org/calendar/attachments/37567/39210/fall2021draft10102021.docx) Oct. 10th version)
* **Next Steps and Wrap up (5 minutes) – Darla** 
  + Review next steps and action items from call
  + Change to November call date – Tuesday, November 23, 2021, 11:30 PT / 12:30 MT
    - Note taker, Andrew Daffern, City of Albuquerque Environmental Health
  + No call December 29

# **Call Notetaking Schedule**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Call Date** | **Time (PT)** | **Name** | **Agency** | **Representing** | **Geography** |
| 10/27/2021 | 11:30am – 1pm | Gordon Pierce | Colorado DPHE | State | Colorado |
| 11/23/2021 | 11:30am – 1pm | Andrew Daffern | City of Albuquerque Environmental Health | Local | NM |
| 1/26/2022 | 11:30am – 1pm | Melissa Hovey | BLM National Operations Center | Fed | National |
| 2/23/2022 | 11:30am – 1pm | John Vimont | NPS - Air Resources Div. | Fed | National |
| 3/30/2022 | 11:30am – 1pm | Rupesh Patel | Pima Co. DEQ | Local | Arizona |
| 4/27/2022 | 11:30am – 1pm | Kris Ray | Confederated Tribes, Colville Reservation | Tribal | Washington |
| 5/25/2022 | 11:30am – 1pm | Phil Allen | Oregon DEQ | State | Oregon |
| 6/29/2022 | 11:30am – 1pm | Bret Anderson | USFS | Fed | National |
| 7/27/2022 | 11:30am – 1pm | Tim Allen | FWS | Fed | National |
| 8/31/2022 | 11:30am – 1pm | Gail Tonnesen | EPA – Region 8 | Fed | Intermountain |
| 9/28/2022 | 11:30am – 1pm | Kirk Baker | EPA OAQPS | Fed | National |
| 10/26/2022 | 11:30am – 1pm | Jason Walker | NW Band, Shoshone Nation - Washakie Reservation | Tribal | Utah/Idaho |
| 11/30/2021 | 11:30am – 1pm | Bob Kotchenruther | EPA Region 10 | Fed | Pacific NW |